

PDPS Community School Council – Meeting Minutes
2nd Meeting of 2019/2020 School Year

Monday, November 4, 2019 6:30pm in the Library

In Attendance: Tina Young, Samantha Burns, Jessica Wagler, Jennifer Brackenbury, Chrissy Schultz, Aren Jenson, Dawn Richmond, Nicole Werth, Kim Maendel, Becki Hamilton, Jaime Braunig, Paulette Hamilton, Carrie Sullivan, Lisa Reid

Welcome, opening comments: Tina welcomes the group, discussion of previous minutes. Update to September minutes- Snack program- Kayleen Meyer. (correction to spelling of name) Previous meeting minutes (Sept. 2019) reviewed and motion to approve: Aren Jenson
Second by: Becki Hamilton

Principal's Report – Jennifer Brackenbury

Progress Reports go home Friday Nov. 8 Interviews will begin next week booked in the evenings, and on the PD day on Friday Nov. 15 Teachers are booking up quickly with the online booking system, feedback has been great, the online booking was easy to use and user friendly.

Athletics - Boys volleyball is underway, the boys team played tonight at Woodstock Central school. Junior volleyball starting as well.

School Musical : "Ring A Ding Town" rehearsals have begun, many classes are involved and students are very excited about this.

School Goals: We have 3 school goals: *Numeracy*; continuing the work we have been doing. *Well-Being goal*: many students struggle with resiliency and perseverance during challenges and difficult situations. *Literacy*: will be a writing goal, writing is a real area of need.

EQAO results: Grade 3- Reading 62% down from 65%. Writing 67% down from 75%. Math 86% up from 85%. Grade 6- Reading 59% down from 79%. Writing 76% down from 79%. Math 35% down from 38%. Fractions and decimals show a huge gap in understanding, and are now the focus for our goals this year.

Me To We – has been very active and engaged in the school and community, running a food drive for the entire month of November.

Newsletter: Moving from the monthly newsletter to the weekly reminders. Feedback is good.

Potential Labour Action: not much to share on that. The news is the best source of information. It is quite a process for labour action to begin. There needs to be a strike vote, and a "no board report" and then a waiting period before strike action can commence.

There is no known labour action in the upcoming 2 weeks.

School Council document- read through the copy provided. The roll of school council is to be an advisory and consultation body. Our number one goal is always student achievement, for the entire student body as a whole.

Remembrance Day- Assembly planned for Monday Nov. 11 There will be 2 separate services. Primary at 9:15 then Junior /Intermediate and Community at 10:45. All students are learning a song to be shared during the assembly. Nutrition break on that day: 11:50 runs until 1240 (may impact pizza day, Pizza might be served at 1:30 second break, more to come on that)

Treasurer's Report : No updates, will be setting the budget at this meeting. Hot lunch info- made a bit less this month due to Thanksgiving Monday Holiday. Pita \$399 approx. earning for the month. Pizza \$476 approx. for the month
Gluten free, dairy free are becoming more popular options with students.

Committee Reports:

Safe Schools: updates to the code of conduct online due to 2 ministry updates. Exclusion now for Medical Cannabis, cannot suspend a student for prescribed use. Update to cell phone ban in classrooms- cell phones are for educational purposes only. Cell phone lockers are being used by students, they are locked by a teacher with a key. No cell phones in washrooms - privacy issue. Committee volunteer: Jamie Braunig.

Fundraising – completed the Mint Smoothies and the Dielemans fundraisers. We don't have final numbers yet, looks like we did pretty well. 3 to 4 weeks for Dielemans delivery (end of November hopefully) Will need helpers to help sort and distribute the orders. Likely would be 3:30 to 4:30pm pick up window, Dawn will need helpers for that after school.

Elmira Poultry – Potential January fundraiser possible. Saturday morning pickup would be best to provide more people to help sort and distribute orders, can be labour intensive.

Rain Barrel campaign- we may need to do an evening delivery or a Saturday delivery. There will be questions raised as to where this truck will actually fit to deliver. Where to post about this fundraiser to get the word out in surrounding communities. Timeline still in the works.

Parent Involvement – takes care of planning and organizing the Year End celebration in June. Organizing and operating an information table for Parent Council at the JK info day in the Spring. Teacher/staff appreciation lunch. Bringing in a guest speaker for parents if desired. We need people for this committee.

Committee Volunteers: Nicole Werth, Lisa Reid.

Outdoor Classroom- is our large fundraising project goal; will be multi-year project. Committee to help with planning and raising funds for the outdoor classroom project.

Committee Volunteers: Samantha Burns, Aren Jenson.

School Website – Could Parent Council have a Fundraiser tab/section that would have some information available to parents? Ongoing campaigns, due dates and pickup information, reprint order forms if lost, or didn't come home to families. Are we able to do that on our existing page? Have links to each fundraiser and the information can be found on there for parents?

Action item: J. Brackenbury is looking into the website question.

Hot Lunch: Looking into "Lunch lady" for hot lunch options. Created a "Hot Lunch Policy" to address how bus and school closures affect Hot Lunch Days. **Action Item**- how field trips will impact the hot lunch program. Sam will update the policy and send a copy.

New Business:

2019/2020 Budget – Discussion: can we increase our fundraising goal to \$7000 (from \$5000) for our large project of an outdoor classroom? Elmira Poultry should be a big earner. Council also did not have a lot of spend last year, so we need to be aware that more requests this year could come up.

Proposed Budget for 2019-2020:

Festive Feast – Usual request of \$500. We will need to run it differently this year in case of labour disruption. Festive Feast Meal will be served in each classroom, during regular nutrition break rather than in the gym.

Grade 8 Graduation- Usual request of \$500 (last year there was not a request made as funds were left over from previous year)

One time request- \$1000 earmarked for one-time requests

Large fundraiser goal \$7000 (up from 5000 previous years)

Bussing for field trips as requested by teachers; usual request \$2000

Forest of reading: school wide, yearly, reading program. Usual request \$525

Instrument Repair: Usual request \$500-\$1000. Our school has applied for a grant for instrument repair so possibly those costs will be covered.

Motion to vote on the 2019/2020 budget as proposed: motion by Samantha Burns

Vote: approved, unanimous.

Request For Funds: Jennifer Brackenbury- brings forward a request for funds for the Forest of Reading Program- request approx. \$525.00 (not able to give an exact dollar amount)
Motion to approve up to \$575 for the Forest of Reading program – motion by Tina Young.
Vote by voting members: Approved unanimous.

Possible Upcoming Budget Request:

French Programming- is very out of date, Mrs. Brackenbury is gathering the information as to where money will be needed; magazine type booklets for the students, online teacher resources, teacher guide packages are around \$600 per grade level. (student magazines are they included in that ?) The investigation is just in the beginning stages. This could be a one-time request; these funds could be requested over a 3 year period.

Constitution Bylaws – Updates needed to our Council Bylaws: change wording to “co-chairs” and change to reflect when there are co-chairs there is not a vice chair role. Add the 10% figure (plus or minus) to requests for funding to cover any additional costs that may be incurred; such as shipping, taxes. **Action item:** Samantha will make those changes to the constitution and bring to next meeting for review.

Parent Engagement: Jennifer Brackenbury – leads parents through an exercise in decimal understanding using visual aids such as flats, cubes, metre sticks to better represent and understand decimal numbers. Very Informative.

Next Meeting Date – December 02 6:30pm Library

POTLUCK MEETING – ALL WELCOME !!

Fundraising to meet first at 6pm

Meeting Adjourned at 8:05pm – Thanks for Attending!