

PDPS School Council Meeting Minutes

October 3, 2022

6:30pm

In Attendance: Hendrik Ruhwedel, Stacey Jorgensen, Kim Maendel, Heather Graham, Sam Burns, Dawn Richmond, Tina Young, Brigitte Balzer, Chris Schultz, Melissa Roberts, Trish Elcombe

Sent Regrets:

Welcome

Intro and attendance

Approval of minutes: minutes can be found on school page under parents tab

Dawn approved, Tina second

Treasury Report

Outstanding items from last year- report from last year is not up to date at this time

\$12, 401 from last year however doesn't include activities from last year

(beavertails sent donation(unsure of actual amount- will add to next meeting) after the year end event, born to eat did not send donation)

indoor/outdoor equip - \$1,940

Year end bussing- \$1400

Water event year end- \$40

Resources for library- \$1,115

Graduation- \$500

Actual approximately - \$7,406

Will relook at treasury report and bring accurate report to next meeting

Hot Lunch Program

Melissa and Sam running program- Richelle is substitute if needed , online ordering opened last week

Lunchbox has been a positive program – order the pizza as a pizza and if not all slices are purchased we still need to pay for all, lunchbox adds a slight cost and it is a fundraising effort so there is a cost for that as well

Need to clarify the pizza costs as there have been 2 numbers given

Ordering numbers for pizza were a bit low however it was the first week and the cost is increased from last year – will keep an eye on this in the next few weeks

Lunchbox would like us to offer 3 days of hot lunch so possible ideas for the future are:

D&D – used to cater once a month to North Ayr Mutual- might be worth asking if we can do on the same day/time

Quehls in Tavistock – possible for once a month

If we had an alternative for once a month perhaps we could have a volunteer that picks it up once a month

will keep looking for other vendors – may need additional support from school families to help with pick ups etc

communications will go out this week in regards to hot lunch

Fundraising

Updates

Ordered Dielmans (catalogue ordering with gifts/wrapping paper etc) aiming to start fundraiser by end of Oct, delivery first week of Dec- option to have only online ordering or paper orders that get submitted to the school. It is much easier to remain online and can be delivered to the school or to their homes- easy to have it shipped to school and organized for families (goal for funds is to be for mental wellness activities and regulation supports)

Elmira poultry- plan to do this again in Feb

looking at options for spring fundraiser – Colour Paradise again possibly

Question about using the arena for skating field trips and the curling club – possible fundraiser if people bring \$2 however all can participate

Goals- discuss at next meeting for future goals for fundraising

Current wish list from school- technology accessories, coding supplies, headphones, whiteboard markers, timers, lighting for awesome room, top up supplies – fidget, putty etc (special ed.) one classroom still has blackboard- replace with white board (cost will be coming), sport supplies, sandbox, primary literacy games, mud kitchen, support for field trips, durable classroom planners, regulation supports

Fencing for school property has been discussed – it would be a capitol project, it is being looked into and will hopefully have more information at the next meeting

Snack Program

Produce Express- getting produce and other items Tuesdays – Jamie and Amy prep items, snacks available Wed,Thurs,Fri- anything non perishable gets saved for the next week- grant from Ontario Student Nutrition Program

Snack program needs to run one fundraiser a year- will confirm if they are doing Produce Express again

Salvation Army was donating items in the past however this may not be happening currently

Question about eggs from Gary- is this happening

Discussed the possibility of using funds from snack program for festive feast – Trish to look into this

Principals Report

Appreciations

Thanks to all School Community Members for their support, patience and positive opening to the school year at Plattsville. Our Educators continue to have to be very flexible and have worked hard to create an overall safe, welcoming environment for the students. Thank you also to those who are volunteering their time to serve as School Council executive members, and those who are attending and supporting tonight.

School Organization

Currently we have 247 students registered for in-person learning at Plattsville. At this time we have no students learning virtually, and are not hosting a virtual class in our building. Our organization at this time is 2xFDK, Gr1, Gr1/2, 2xGr2/3, Gr3/4, Gr4/5, Gr5/6, Gr6/7 and Gr7/8. We have made it through 'reorganization' week, and thankfully we do not have to collapse classes or re-jig timetables at this time. We have welcomed back Mrs. Bannon, Mrs. Livingston and Ms. Baker from leaves this past year, and Mrs. Howes-Jones with a 0.2 FTE (1 full day/week) contract. Currently, Mrs. Dickson is on a leave (undetermined return date) and Mrs.

Howes-Jones has been taking the class until a Long Term Occasional Teacher can be hired (hopefully within the next 2 weeks). We continue to be without a Charge Custodian. Mr. Kalcic (also known as Mr. T) has been with us the past couple of weeks. Again, we hope to hear soon of a permanent staff member assigned to this role. A list of staff and their roles is attached.

Communication with Home

Communication directly from the school is through SchoolMessenger. Important items and bulletins are also posted on the school website and our private Facebook page. Weekly updates are scheduled for Friday afternoons. We currently have 214 members on the Facebook page. This page is separate from the Parent Council page. To access, please search "Plattsville & District Public School PDPS".

School-based Fundraising

This year, our Grade 8s will be fundraising to help support their end-of-year trip as well as some costs associated with Graduation. Once School Council has determined when/what fundraising they will be doing, we will make arrangements for the Grade 8 fundraiser so as not to interfere, nor overwhelm families.

Nutrition Program

We are happy to announce that our Nutrition Program is up and running again this year. Produce is being delivered on Tuesdays, with snacks provided Wednesday-Friday with the help of our volunteers. We're grateful to be able to offer this critical program to our students.

Meet the Community Night

We had a very successful 'Meet the Community' Night on September 29. Our original plan (from June) was to have it on September 22, so we had reached out to some of our Community Partners and to a couple of food trucks to support on that date. Unfortunately, we received word the first week of school that we were not to schedule any 'evenings' for parents until after the reorganization date of September 26. Unfortunately, with the change of date, we were not able to 're-book' our partners or vendors, some staff were unable to attend or had to leave early due to other commitments, and it happened to be the night that hockey started for many of our younger students. In spite of all of that, we had a great turnout, and are very thankful to Mrs. Howes-Jones and the Grade 7/8 class for organizing the fantastic 'Terry Fox Scavenger Hunt' which was a great motivator for our students to show their families around the school! We hope to be able to 'see through' our vision for this evening in September 2023 (will plan on a late September/early October date in June!).

Yard Supervision

The required ratio of staff to students for yard supervision is 1:100. As we 'split' our recesses so we never have more than 150 students out at a recess. There are at least 4 staff supervising our Kindergarten/Primary students each recess, and 2 staff supervising our Junior/Intermediate students.

Educational Assistants

Each year, schools must submit the names of students with prevalent or pervasive medical or behaviour needs. This information is shared at the Board level, and they determine the number of Educational Assistants assigned to the building. While individual students do generate the total complement, the Educational Assistants are to be available to any student with needs. The priority and majority of their time, however, is spent with those students who generate the allocation. Occasionally, when the needs of the students are greater than the allocation can adequately support, with collection of data and information, our Special Education Learning Coordinator can advocate for additional supports for the school. However, this does not necessarily mean that the support is granted, and if it is allocated, that there is sufficient personnel in our system to meet the needs. Unfortunately, there is not much more we can do as a school, or parents can do at this time to advocate for additional staffing.

Noon Hour Supervisors Needed

We are still in need of regular, paid Student Support Supervisors to assist on Monday, Wednesday and Thursday mornings (10:35 – 11:35). We have a couple of current parents who are available when their shifts allow, and have had parents ask for application packages, but are not currently hired. We will continue to put out the 'plea' to the school community. Please note, the supervisors do not need to be 'parents'!

Upcoming Dates

Month of October	Islamic History Month Women's History Month
Monday, October 3	School Council Meeting (hybrid)
Wednesday, October 5	Individual School Photo Day Regional Cross Country Meet at Pittcock Yom Kippur
Friday, October 7	Grade 4/5 class to Vansittart Woods
Saturday, October 8	Plattsville Fire Station – Fire Safety Open House
Monday, October 10	Thanksgiving Monday World Mental Health Day
Tuesday, October 11	Day of the Girl
Thursday, October 13	Grade 7 Immunizations (likely during middle block 11:25-1:05)
Friday, October 14	Grade 1 class to Vansittart Woods
Monday, October 17	International Day for the Eradication of Poverty
Wednesday, October 19	IEPs home
Thursday, October 20	The Big Crunch
Monday, October 24	PA Day Municipal Election
October 24 – 28	Media Literacy Week
Monday, October 31	Halloween

Plattsville & District PS Staff List with Room Numbers

10/15/2022

Room	Grade/Role	Teacher
116	K1	Mrs. L. Finnigan/Mrs. T. Bender ECE
117	K2	Mrs. L. Harkness/Ms. T. Knelsen ECE
118	1	Mrs. A. Livingston
115	1/2	Mrs. T. Bannon
111	2/3A	Mrs. K. Baller
106	2/3B	Mrs. M. Harris
107	3/4	Mrs. K. McRorie
109	4/5	Ms. M. McIntyre
110	5/6	Ms. A. Wesselson
131	6/7	Mrs. A. Johnson
129	7/8	Mrs. N. Dickson
125	Prep	Mrs. R. Werezak, Ms. L. Howes-Jones
100	Library	Mrs. E. Finnie
105	Awesome Room	Mrs. L. Levely LST Mrs. C. Schultz EA, Ms. E. Baker EA
108	French Office	Mrs. M. Dahmer
126	Music	Mrs. E. Finnie
130	Empower	Mrs. L. Levely
125	Itinerant LTO	Mr. Blackenship (to Oct.12), Ms. J. Robinson
124	Custodian	?? Charge Mrs. J. Hutchinson Afternoon
101	Office	Ms. T. Elcombe, Principal Ms. E. Knight, Secretary
	Student Support Supervisors	Mrs. S. Tickner, Mrs. P. Fletcher, Ms. K. Hyde, Ms. K. Maendel
	Superintendent	Mr. D. Wright
	Admin Assistant to SO	Ms. L. Szymanski

strong start tutoring- Ms Werzak is doing training, at this point a staff member that tutors will get paid up to \$50

Early Literacy programs are being supported at this time – the school is looking to support older grades and working in small groups when needed

Next meeting Nov 28th 6:30pm

Bylaws of council and roles and responsibilities

Annual review of code of conduct, dress code and personal use of technology

Festive Feast

Festive Feast Sub Committee (Thurs Dec 15) - Dawn, Brigitte, Tina, Kim, Sam – meeting will be determined

Meeting adjourned – 8:34pm