

PDPS Community School Council Minutes
5th Meeting of the 2019/2020 School Year
Monday March 2, 2020
6:30pm in the Library

Welcome, In Attendance: Tina Young, Samantha Burns, Jessica Wagler, Jennifer Brackenbury, Chrissy Schultz, Aren Jensen, Dawn Richmond, Becki Hamilton, Jaime Braunig, Ann Ofori-Atta, Larissa Kubassek

Regrets: Paulette Hamilton

Previous Meeting Minutes Approval: Samantha welcomes the group, discussion of previous minutes.

Motion to approve minutes: Samantha Burns Motion Seconded: Ann Ofori-Atta

Update to previous Minutes: regarding the bylaws; update the wording on the bylaw to reflect correct name for our Parent Council Group.

Principal's Report – Jennifer Brackenbury

Math Posters- We have a math facilitator, Katie McLeod, who comes in twice a week and works in class with teachers and small groups of students, we share her with 3 other schools in Oxford County. She is a resource for us since we are a targeted math school from the ministry. Katie works closely to lead the math program, she created the posters to show topics and concepts that we can teach students that do not expire. The new posters are up around the school to help students become aware of rules in math that expire so that they can learn new methods and procedures, and to foster an understanding of generalizations that we teach kids around math.

Itinerant OT – There is an itinerant occasional teacher assigned to group of 6 schools; that person will rotate between all schools to fill vacancies when a teacher is off. Donna Kerry is based out of here when she isn't needed at other schools. She works with students in small groups, and on focused learning interventions with students.

Outdoor Classroom update: Aren, Samantha, and Mrs. Brackenbury have filed an application with the board for approval for our outdoor classroom space. It will be a tiered outdoor classroom with a stage and berm. The board is happy with the application and ready to approve it; they would like us to change the seating from wood to armour stone; stone will not biodegrade as quickly. Logs only have a 7 year life span and are actually more expensive to install than the stone. The application has been updated and will be resubmitted. Potential for this to be installed this summer. **Staffing Season:** The number of staff allocated to our school will come to Mrs. Brackenbury the last week of March, then Mrs. Brackenbury will look at the class splits, and start to plan for next year.

Administrative Secretary Role- interviews took place, and a job offer has gone out; it takes time for criminal background checks before the new person will begin. Parent council wonders: could we provide a small welcome gift, to welcome the new Admin. Secretary to the school? The gift cannot be funded from parent council funds, would be strictly donations from parents.

Treasurer's Report: Becki Hamilton - Elmira Poultry fundraiser – \$1300 earned.

Committee Reports

Safe Schools: nothing to report until June

Fundraising: Hot Lunch program: we had a quick turnaround for March orders. With the lack of an Admin. Secretary the posts on the Facebook Parent Council Group are very helpful for parents to remind of order deadlines.

Items will be posted on the School Cash Online Website before March Break for April Hot Lunch orders.

Rain Barrels: Looking into using the pavilion for the potential pick up zone. What to do with the rain barrels if people do not pickup? MUST have the phone numbers for orders. April 24th would be the pickup date; the website to order will be active March 22 for National Water Day; aiming to have everything live and ready to place orders.

Elmira Poultry: made \$1300 profit, and the Saturday pickup went fine, extra volunteers came out which was great!

Parent Involvement

Information Session: Info session night for parents, having a guest speaker possibly? Topic ideas – bullying, social media, drug use, curriculum, resiliency, mindfulness in parenting, human trafficking, cyber safety. Identify potential speakers and then would narrow down topics. \$500 allocated to a Parent Involvement activity. Also there is a Parent Involvement Fund through the School Board, that we could apply to for re-imburement of costs for a guest speaker.

Year End Celebration: What do we want to do? Movie Night, Outdoor Games & Activities? Dinner ideas: pizza by the box was successful, or bring your own picnic; all would be on a preorder basis. Bring ideas to the next meeting for more discussion.

New business

Policy Update: Language has been updated in the Parent Council bylaws to reflect the use of the term “co-chairs”. Financial policies have been updated to reflect the flexibility margin \$30.00/10% when requesting funds and making Council approved purchases.

Parent Engagement

Mrs. Brackenbury discussed how families can access special education supports for their child. Talked about the tiered approach to supporting students, and how it requires moving through the tiers to provide accurate assessment of how best to help a student. More information will be provided to all parents in an upcoming newsletter.

Next Meeting Date: Monday March 30, 2020 at 6:30pm in the Library.

Meeting Adjourned at _8:15_ pm – Thanks for Attending!